



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Statistics Support Tutor, Library



Salary: Grade 5 (£12.67 per hour)

Reference: CSLIB1222

Fixed term until August 2020

Working hours for the role will be 3 hours per week (and possibility of additional hours during busy times) to be undertaken over the following periods: 20 Jan – 27 March, 27 April – 31 August 2020

This role is open to students at the University of Leeds who will be undertaking a PHD in August 2020 only

Statistic Support Tutor, Learning Services Team Library

Are you a PhD student at the University of Leeds? Are you interested in gaining some tutoring experience? Do you have a strong knowledge of statistics and great communication skills?

Learning Services provides academic skills support to undergraduates and taught postgraduates. Our specialist Statistics Support activities provide assistance to students struggling to engage with the statistics content on their course. As a Statistics Support Tutor, you will be working alongside the Skills@Library Statistics Support Advisor to offer support to students at the university in our open statistics drop-in sessions and workshops.

What does the role entail?

As a Statistics Support Tutor, your main duties will include:

- Helping students, both one-to-one during drop-in sessions and during workshops;
- Listening to the students issues and deciding how best to help them;
- Explaining statistical concepts to students;
- Helping students to understand their notes;
- Helping students with queries related to use of statistical software packages such as SPSS, STATA, R and others.
- Pointing students towards helpful resources, both online and in the library;
- Reviewing statistics learning and teaching resources.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Statistics Support Tutor you will have:

- An undergraduate degree in a statistics-related subject or with significant statistics content;
- A good knowledge of school maths (including A level) and several degree-level



topics;

- Excellent listening and communication skills;
- Excellent interpersonal and team working skills.

You may also have:

- Some experience teaching/tutoring in your department, or, if you are a first year PhD student, a view to undertaking such teaching in the future;
- Other statistics tutoring experience.

How to apply

You can apply for this role online; more guidance can be found on our How to Apply information. Applications should be submitted by 23.59 (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Rizwan Nawaz, Statistics Support Adviser

Tel: +44 (0) 113 343 6977

Email: n.r.nawaz@leeds.ac.uk

Further information about the Library <http://library.leeds.ac.uk/>

And about Skills@Library maths support <https://library.leeds.ac.uk/skills-maths>

Further information

Working hours for the role will be 3 hours per week to be undertaken over the following periods:

20th Jan – 27th March

27th April – 31st August



Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

